

Dream House Work Plan

The planning sheet shows all the school days and weekends until your Dream House Model is due. Use this sheet to plan what you are going to do when in order to complete your Model on time. There is a column for each team member.

1. Decide when you will definitely work on the project, and when you could if you are running behind schedule.
 - a. Review the schedule to find the days that you will have class. You should be working on the project during all of these blocks
 - b. It would be a good idea to plan to work after school on days when all your partners can be present. You can always decide not to if you're on or ahead of schedule. Mark these with a checkmark in each partner's column marked "2-3PM".
 - c. Assign these to specific team members on specific days, checking the "Home" box.
2. Think about how you want to divide up the work for the project. There are two basic approaches:
 - Divide up the floors between team members – this allows everyone to work independently, but everyone has to be able to do everything: measure, cut cardboard, do conversions, etc. You also need to make sure they match up!
 - Do one floor at a time, with each team member specializing in certain things – this is more efficient, but means you usually have to work closely together, and in the same blocks of time.

Once you have a strategy in mind, plan when over the next two weeks you think you will be able to complete a specific part of the work and record this in the "Milestones" column. You want these milestones to be easy to determine whether they are complete or not. Some good examples are:

- Drawings corrected
 - Floor 1 cut
 - Floor 2 cut, matched to floor 1
 - Floor 1 exterior walls with windows & doors
 - Floor 2 exterior walls with windows & doors
 - Floor 2 interior walls & working doors
 - Floor 1 interior walls & working doors
 - Decks & porches complete
 - Roof peaks added to floor 2
 - Roof complete
3. Plan what work ("Tasks") each team member will do on each day of the project when work is planned.

Make a list of all the things that can be done outside of the lab - completing the Wall Area worksheet, correcting the Floor Area worksheet and/or your 1/20 scale drawings, making up a "to-do" list for the next day, preparing the Order Forms, etc. Assign these to specific team members on specific days for "homework".