Dream House Final Report

The final phase of your Dream House project is a report on your project. This report must be prepared INDIVIDUALLY. You may discuss the topics below with your partners, but you must write the report yourself. With the exception of Part 2, you should not read any of your classmates' reports before completing your own. Any violation of these rules will be considered a serious violation of academic integrity, and will result in a zero grade for the report.

The report must be <u>prepared as a Google Doc</u>. It must include the following, which will probably make it between 4 and 8 pages in length:

1. A summary of how your team divided the effort – who did what.
2. What time each individual – not just you – spent on the project, day by day. Clearly identify what activities were performed and what was accomplished during class time, studies, after school, and/or at home. You should have very specific detail for the drawings, building the model and preparing the furnishings and materials orders. You may supply this information as a table if you wish, and all members of a team may use the same table.
3. What specific parts of the project (for example, "building interior walls") went smoothly.
4. What specific parts of the project were completed well, but required rework, or significantly more time or effort than anticipated, and why you think this was the case.
5. What specific parts of the project were not completed well and cost you points (<u>not</u> time - that's the previous item).
6. What you would do differently if you had it to do over again.
7. The three most important things you learned by doing this project.
8. Advice you would give to project teams attempting a similar project next year (assume they are doing different house plans). Advice should be specific, and detailed. For example, "Coordinate with your partner" is not enough; describe specifically what they should do to accomplish that.
9. Your personal assessment of the portion of the effort each team member contributed to the success of the project. If these portions are not equal, explain why. If you think that grades should be adjusted accordingly, make a specific proposal as to how many points (out of 100) should be taken from whom and given to whom.

This report will make up 20% of your total grade for the project. It will be evaluated on:
      25%   Details of how time was spent and what was accomplished by day (parts 1 and 2)
      35%   Analysis of project components (parts 3-5)
      25%   Lessons learned (parts 6-8)
      15%   Professionalism (neatly formatted, no smudges or erasures, good technical English, no typographical errors)

Your report is due 5PM on <u>Monday, 11/18.</u> You must email your Google Doc (File → Email as attachment) to Mr. Holthouse by that time. There will be a 20% reduction in your report score for every class day or part of day delay. Do not wait until the last minute! Technical problems are NOT excused.

Remember that Technical English is like English English or History English, but…
- Brief paragraphs are OK – put only one major point in a paragraph
- Bullet points (like these) are OK
- Restating your topic sentence at the end of every paragraph is not necessary
- First person is fine ("Joe and I worked…", but never "me and Joe worked…")
- Remove unnecessary words and phrases ("I think", "I believe", …)